|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| YFVE supplier APQP/PPAP/PPQP portal hardware configuration and gap analysis meeting | | | | | |
| 2.1.2018 | | 14:00 – 16:30 | | YFVE Shanghai Office | |
| Meeting called by | Dora | | | | |
| Type of meeting | Customer Facing | | | | |
| Note taker | Clarence Jiang, Steven Wang | | | | |
| Timekeeper | Dora | | | | |
| Attendees | Christin, Steven Wang, Dora, Sharon, Clarence Jiang, Sabu, Li Zhuo(YFVE Business), Yao(YFVE IT) | | | | |
| Hardware and Infrastructure introduction and QA | | | | | |
| 14:00 – 14:30 | Sabu | | | | |
| Discussion | Present the infrastructure to Yao, and raise infrastructure questions to YFVE | | | | |
| 1. Went through the infrastructure. --- 100% completion | | | | | |
| Conclusions |  | | | | |
| YFVE do not care about the detailed infrastructure as the portal will be hosted by Omnex on cloud, they want Omnex to commit the system stability and performance. More details, pls refer the attached meeting note. | | | | | |
| Gap list discussion and Clarification | | | | | |
| 14:30 – 16:30 | Steven | | | | |
| Discussion | Main gap presentation, Question & Answer | | | | |
| 1. Went through the gap list. --- 100% completion | | | | | |
| 1. Detailed gap and requirement discussion --- 100% completion | | | | | |
| 1. Omnex product feature list (matrix) were reviewed. --- 100% completion | | | | | |
| Conclusions |  | | | | |
| All the gaps will prepared had been reviewed and transparent to the customer; There are some requirements need to be confirmed by YFVE next week; | | | | | |
| Attachements: | | | | | |
| Action Items | | | Person Responsible | | Deadline |
| 1. YFVE需要提供SNL文件的范例给Omnex.( YFVE will provide SNL file sample to Omnex.) | | | Li Zhuo | | 2018.02.05? |
| 1. DMS与supplier APQP portal的集成方式需要YFVE内部进一步讨论。(YFVE is now discussing the integration methodology between DMS and supplier APQP portal) | | | Li Zhuo | | 2018.02.07? |
| 1. omnex内部确认租用不同带宽的成本. (The cost of leasing of network bandwidth need to be considered by Omnex internally.) | | | Dora, Sabu | | TBD |
| 1. 零件信息导入系统时，Omnex把系统既有的表单给YVFE参考吗，确认是否可以直接沿用for the part information importing, Omnex product has an OOTB function there, need to provide the existing import file format to YFVE for reference. | | | Sabu | | 2018.02.05 |
| 1. YVFE针对既有的PPQP流程重新进行评估（包括表单），在下周反馈结果给Omnex. (YFVE will be thinking about the PPQP sample management process again, and decide whether it can be realized in phase 2. For now, Omnex just need to design the PPQP template) | | | Li Zhuo | | Middle of next Week |
| 1. YVFE提供组织结构图给OMNEXC (YFVE provide the org-chart to Omnex) | | | Li Zhuo | | 2018.02.05? |
| 1. YVFE提供ppap level 给OMNEX(YFVE provide PPAP level to Omnex) | | | Li Zhuo | | 2018.02.05? |
| 1. Proposal generation | | | Omnex Project team | | In processing,  2018.02.05  application architecture, system infrastructure, system security methodology and the project implementation methodology are ready |
|  | | |  | |  |